

# **VILLAGE OF DORCHESTER FINANCE COMMITTEE MEETING**

**Date: Wednesday, March 6, 2024 6:30 pm**

**Municipal Building, 250 Parkside Drive, Dorchester WI**

## **Minutes:**

1. Meeting was called to order by Trustee Schauer at 6:30pm.
2. Present were Trustee Schauer, Trustee Carter and Trustee Lageman. Also present was Deputy Clerk/Treasurer Christie Erikson.
3. Motion was made by Trustee Lageman, seconded by Trustee Carter to approve financial activity for February, 2024. Motion carried 3-0.
4. Motion was made by Trustee Lageman, seconded by Trustee Carter to adjourn. Motion carried 3-0. Meeting was adjourned at 6:43pm.

# **VILLAGE OF DORCHESTER BOARD MEETING**

**DATE: Wednesday, March 6, 2024 at 7:00pm**

**Municipal Building, 250 Parkside Drive, Dorchester WI**

## **Minutes:**

1. Meeting was called to order by President Schwoch at 7:00pm.
2. Pledge of Allegiance was said.
3. Present were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Lageman, Trustee Klimpke and Trustee Goldschmidt. Absent was Trustee Klemetson. Also present were Deputy Clerk/Treasurer Christie Erikson, Water/Sewer Manager Rick Golz, PW Supervisor Clint Penney, Deputy Dan Walters – Clark County Sheriff’s Dept., Joe Mueller – Central Fire & EMS, Jenny Hinker, and Neal Hogden – TP Printing.
4. Public Input – Jenny Hinker read a letter from Ron Robida about the polka dances at the Memorial Hall and he sent a donation. Ron also asked to remind everyone that park dues are due, please pay. Joe Mueller from Central Fire and EMS talked about a proposal to change the name on the fire station.
5. Motion was made by Trustee Schauer, seconded by Trustee Carter to approve minutes of the February 7, 2024 Board Meeting. Motion carried 6-0.
6. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve February, 2024 Audit Report, and receive March, 2024 Audit Report from Deputy Clerk-Treasurer. Motion carried 6-0.
7. Water/Sewer manager Rick Golz reported that floats are bad, only one pump is running at the lift station and Tri-State replaced o-rings and seals.
8. Public Works Supervisor Clint Penney reported that the jetter truck has a new cab, cleaned up plow equipment and started to put away winter equipment, installed new furnace at Wellhouse #2, ordered jake brake signs and waxed floor at Memorial Hall.
9. Clerk’s Office monthly report – Board of Review training will be available after March 17<sup>th</sup>.

10. Library update – April 15<sup>th</sup> is the next meeting. March 30<sup>th</sup> will be Easter Egg Hunt at the library. Step aerobics still going on and the carpets were cleaned.
11. Memorial Hall update – Bowling is done for the season. Jenny mentioned that she does cleaning and meets with rental parties when bowling is going on. Crystal Walters talked to her about doing Strong Bodies at the Hall.
12. Zoning: none
13. Clark County Sheriff's Department update. Deputy Walters reported that the Ordinances are moving forward. Making sure dog licenses are up to date and trying to find a better solution to the winter parking issues.
14. Motion was made by Trustee Schauer, seconded by Trustee Lageman to TABLE action on property at 140 Liberty Street pertaining to the lift station's land slope onto their property due to Trustee Klemetson being absent. Motion carried 6-0.
15. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve final pay request from Haas Sons, Inc. for \$63,490.00. Motion carried 6-0.
16. Motion was made by Trustee Lageman, seconded by Trustee Schauer to approve dates for 2024 Village Wide Garage Sales (June 6-8 Thursday – Saturday). Motion carried 6-0.
17. Motion was made by Trustee Carter, seconded by Trustee Lageman to approve the purchase of four round concrete planters, approximately \$536.00 per planter and \$1,000 for shipping and we will be reimbursed by the Dorchester Foundation in November. Motion carried 6-0.
18. Motion was made by Trustee Goldschmidt, seconded by Trustee Schauer to allow the Employee Committee to retain the right to advertising for future open positions upon receiving employee's written resignation. Motion carried 6-0.
19. Motion was made by Trustee Schauer, seconded by Trustee Carter to approve the Public Works, Village Buildings & Utilities Committee recommendation on Library restroom remodel. \$3,000 donation was given for the updates, new countertops, toilets and faucets. Motion carried 6-0.
20. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve the Public Works, Village Buildings & Utilities Committee recommendation on Memorial Hall Lease. Motion carried 6-0.
21. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve the Public Works, Village Buildings & Utilities Committee recommendation on getting rid of old lane oiler at the Memorial Hall. Motion carried 6-0.
22. Motion was made by Trustee Schauer, seconded by Trustee Lageman to send back to the Public Works, Village Buildings & Utilities Committee to look into security cameras and replacing doors at the Memorial Hall and get an estimate for a new furnace/air conditioner for the library. Motion carried 6-0.
23. Discussion on the Village giving donations per Attorney Alan Harvey – not in the best interest of the Village Board to give out donations.
24. Clarification on the Village's responsibilities for the cemetery – once there is no association willing to take care of the cemetery, it then becomes the village's responsibility.

25. Motion was made by Trustee Lageman, seconded by Trustee Carter to make the Cemetery a budget item. In 2025 budget \$3,000 and following years \$2,000. Motion carried 5-0. Trustee Klimpke abstained.
26. Discussion and possible action on the Memorial Hall lease – already voted on.
27. Motion was made by Trustee Lageman, seconded by Trustee Goldschmidt to approve an operator's license for Timothy Heindl and Shaun Helminski. Motion carried 5-1.
28. **Closed Session (per Section 19.85 (1) (C) Wisc. Stats.** for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or the conduction of the other specified public business, as long as competitive or bargaining reasons require a closed session, specifically to discuss business incentives and land sales.
29. Motion was made by Trustee Schauer, seconded by Trustee Lageman to invite non-committee member, Christie Erikson whose presence are necessary for the business at hand during the Closed Session. Motion carried 6-0.
30. Motion was made by Trustee Schauer, seconded by Trustee Lageman to go into Closed Session. Motion carried 6-0.
31. Present were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Lageman, Trustee Klimpke and Trustee Goldschmidt. Absent was Trustee Klemetson. Also present was Deputy Clerk/Treasurer Christie Erikson.

#### **CLOSED SESSION**

32. Reconvene to Open Session to take action or announce action taken in Closed Session, if any and if appropriate – Asking price for land \$15,000 with a completion date of 2 years. If they meet the completion date they will be refunded \$14,999.
33. Date for Board of Review: April 22, 2024 5:30 – 7:30pm at the Dorchester Municipal Building  
Dates for Open Book: April 8 – 12, 2024 8am – 6pm. Residents are to call the Village's Assessor, CJ Becker at 715-255-9228 during those times
34. Motion was made by Trustee Schauer, seconded by Trustee Lageman to set date of next Board Meeting to April 10, 2024.
35. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to adjourn. Motion carried 6-0. Meeting was adjourned at 8:21pm.

Christie Erikson, Deputy Clerk-Treasurer